

1 **CJI Public Schools**

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3 **STUDENTS**

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5 Attendance Policy - Truancy

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7 Students are expected to attend all assigned classes each day. Teachers shall keep a record of absence and  
8 tardiness. Before the end of the school day, each school shall attempt to contact every parent, guardian,  
9 or custodian whose child is absent from school but who has not reported the child as absent for the school  
10 day, to determine whether the parent, guardian, or custodian is aware of the child’s absence from school.  
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12 For the purpose of this policy “truant” or “truancy” means the persistent non-attendance without excuse,  
13 as defined by this policy, for all or any part of a school day equivalent to the length of one class period of  
14 a child required to attend a school under 20-5-103. “Habitual truancy” means recorded unexcused  
15 absences of 9 or more days or 54 or more parts of a day, whichever is less, in 1 school year.  
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17 The CJI School District’s definition of non-attendance without excuse is stated in the student handbook.  
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19 The CJI School District has appointed the County Superintendent of Schools as the attendance officer of  
20 the district.  
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23 Upon the board designating one or more of its staff as the attendance officer(s), the attendance officer(s)  
24 shall have the powers and duties as stated in 20-5-105(1) (Section 2), MCA.  
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27	Legal Reference:	§ 20-5-103, MCA	Compulsory attendance and excuses
28		§ 20-5-104, MCA	Attendance officer
29		§ 20-5-105, MCA	Attendance officer – powers and duties
30		§ 20-5-106, MCA	Truancy
31		§ 20-5-107, MCA	Incapacitated and indigent child attendance
32		§ 41-5-103(22), MCA	Definitions

33 Procedure History:

34 Promulgated on: 03/11/14

35 Reviewed on:

36 Revised on: