

1 **CJI Public Schools**

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3 **ADMINISTRATION**

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5 Goals

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7 The administrative staff's primary functions are to manage the District and to facilitate the
8 implementation of a quality educational program. It is the goal of the Board that the
9 administrative organization:

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- 11 1. Provide for efficient and responsible supervision, implementation, evaluation, and
12 improvement of the instructional program, consistent with the policies established by the
13 Board;
- 14 2. Provide effective and responsive communication with staff, students, parents, and other
15 citizens; and
- 16 3. Foster staff initiative and rapport.
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21 The District's administrative organization will be designed so that all divisions and departments
22 of the District are part of a single system guided by Board policies implemented through the
23 Superintendent. Principals and other administrators are expected to administer their facilities in
accordance with Board policy and the Superintendent's rules and procedures.

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27 Policy History:

28 Adopted on: 03/2005

29 Reviewed on:

30 Revised on: