

1 **CJI Public Schools**

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3 **NONINSTRUCTIONAL OPERATIONS**

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5 District Housing

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7 The purpose of District housing is to provide new certified employees with housing.

- 8 1. A deposit of \$300.00 will be required from all new renters. A \$700.00 deposit will be
- 9 required from those renters with pets on the premises\*. Renters will have until the end of
- 10 the calendar year in the initial year of employment to pay the required deposit. (i.e. If a
- 11 teacher is hired for the year beginning in the fall, the renter would have until December
- 12 31 of that same calendar year to pay the deposit.)
- 13 2. A rental contract will be signed by all new renters. A copy of this policy shall be
- 14 attached to the contract.
- 15 3. Rental rates for District housing will be as follows:
- 16 A. One or two bedroom house on Quincy.....\$170.00/month
- 17 B. Triplex.....\$180.00/month
- 18 C. Two houses on First Street.....\$190.00/month
- 19 D. Three bedroom house on Quincy.....\$200.00/month

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- 21 4. Utilities will be paid by the renter.
- 22 5. The rental rates will be subject to a periodic review by the District. Further reviews are
- 23 recommended every three to five years.
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- 25 6. The District may terminate a rental agreement with any employee, excluding the District
- 26 Superintendent, who has rented from the District for four or more years if the District
- 27 needs the housing for new staff. In that event, if two or more employees had lived in
- 28 District housing for longer than four years, the District would ask for volunteers to move
- 29 out. If there were no volunteers, the employee that resided in District housing the greater
- 30 amount of time would be asked to leave. In the event of a tie, a simple coin toss would
- 31 be used to determine the employee to leave. The teacher leaving must be notified before
- 32 June 1 and will have until August 1 to move. No rent will be charged by the District
- 33 during these two months.
- 34 7. Should a teacher not sign their contract for the next year, they will be asked to move from
- 35 the property by June 30.

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37 \* A determination as to the definition of pet will be made on a case-by-case basis by the

38 District Superintendent when the tenant assumes occupancy. It will be the tenant's

39 responsibility to inform the superintendent if a pet is acquired after assuming occupancy.

40 Up to an additional \$700 deposit will then be required of the tenant.

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42 Policy History:

43 Adopted on:

44 Reviewed on:

45 Revised on: