

1 **CJI Public Schools**

3 **THE BOARD OF TRUSTEES**

1120

4
5 Annual Organization Meeting

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7 After issuance of election certificates to newly elected trustees, but no later than 15 days after the
8 election, the Board shall elect from among its members a Chairperson and a Vice Chairperson to
9 serve until the next annual organizational meeting. If a Board member is unable to continue to
10 serve as an officer, a replacement shall be elected at the earliest opportunity to serve the
11 remainder of the term. In the absence of both the Chairperson and the Vice Chairperson, the
12 Board shall elect a Chairperson *pro tempore*, who shall perform the functions of the Chairperson
13 during the latter's absence. The Clerk shall act as Board secretary.

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15 The normal order of business shall be modified for the annual organizational meeting by
16 considering the following matters after the approval of the minutes of the previous meeting:

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18 1. Welcome and introduction of newly elected Board members by the current Chairperson
19
20 2. Swearing in of newly elected trustees
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22 3. Call for nominations for Chairperson to serve during the ensuing year
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24 4. Election of a Chairperson
25
26 5. Assumption of office by the new Chairperson
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28 6. Call for nominations for Vice Chairperson to serve during the ensuing year
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30 7. Election of a Vice Chairperson
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32 8. Appointment of a Clerk
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36 Legal References: § 20-3-321, MCA Organization and officers
37 § 20-3-322(a), MCA Meetings and quorum
38 § 1-5-416(1)(b), MCA Powers and duties of Notary Public
39

40 Policy History:

41 Adopted on: 02/2005

42 Reviewed on:

43 Revised on: 03/11/14